Job Description: Screen Printing Press Assistant

Position Overview:

As a Screen Printing Press Assistant, you will play a crucial role in supporting the screen printing production process. You will work closely with the screen printing team to ensure the efficient operation of printing machines and assist in delivering high-quality products to our customers.

Responsibilities:

1. Machine Setup and Preparation:

- Assist in setting up the screen printing machine for each job, including loading screens and aligning materials.

- Prepare printing inks and ensure correct colors and consistency according to the job requirements.

2. Material Handling:

- Load and unload garments or substrates onto the printing machine's pallets.

- Position and secure the materials to ensure precise printing registration.

3. Quality Control:

- Inspect printed products during and after the printing process to ensure accuracy and quality.

- Identify any defects or issues and report them to the printing supervisor.

4. Ink Management:

- Assist in maintaining an adequate supply of inks and cleaning chemicals for the printing machines.

- Properly store inks and chemicals to ensure safety and prevent contamination.

5. Machine Operation Assistant:

- Help to Operate the screen printing machine such as pulling the garments or loading the garments under the guidance of a senior printer or production manager.

- Monitor the printing process and make adjustments as needed to maintain print quality.

6. Cleanup and Maintenance:

- Assist in cleaning the printing machine, screens, and tools after each job to ensure a tidy and organized workspace.

- Perform routine maintenance tasks on the printing equipment as directed.

7. Production Support:

- Collaborate with the screen printing team to meet production schedules and deadlines.

- Follow production instructions and adhere to established procedures.

8. Safety and Compliance:

- Adhere to safety guidelines and protocols to maintain a safe working environment.

- Follow company policies and procedures, including those related to health and safety.

Requirements:

- High school diploma or equivalent.

- Previous experience in screen printing or a related field is advantageous but not mandatory; we are willing to train the right candidate.

- Ability to follow instructions and work collaboratively with a team.

- Attention to detail and a commitment to producing high-quality work.

- Physical ability to lift and handle materials and stand for extended periods during the printing process.

- Strong work ethic and a positive attitude.